Pueblo Area Council of Governments
Metropolitan Planning Organization (MPO)
Transportation Planning Region (TPR)

city of PUEBLO colorado
Urban Transportation Planning Division
www.PACOG.net

Meeting Agenda of the
TRANSPORTATION ADVISORY COMMISSION (TAC)
June 14, 2022
9:00 a.m.

Zoom - https://pueblo.zoom.us/j/94613129536
Meeting ID: 946 1312 9536
Password: 598875
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)

CDOT HQ – 5616 Wills Blvd, Pueblo, CO 81008

Agenda items marked with * indicate additional materials are included in the packet.
Agenda items marked with ** indicate additional materials will be sent out later.

Individuals requiring Special Accommodations should notify the City MPO's Office (719) 553-2242 by Noon on the Friday preceding the meeting.

Amended AGENDA

1. **Call Meeting to Order**

2. **Self-Introductions and Public Comments (non-agenda items only)**

3. **Approval of Minutes**
   May 10, 2022 Minutes*
   Action Requested: Approve/Disapprove/Modify

4. **Contract for On-call Transportation Planning and Support Services****
   Action Requested: Informational

5. **Vision Map**
   Action Requested: Informational

6. **Orientation for TAC Members regarding role/function of MPO**
   Action Requested: Discussion

7. **Green House Gas Directive**
   Action Requested: Informational

8. **MMOF 2022 New Priority Projects****
   Action Requested: Approve/Disapprove/Modify

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E-mail: JohnAdams@pueblo.us

9. **CDOT Transportation Updates Action**
   Requested: Informational

10. **Chair and Vice Chair Roles and Responsibilities****
    Action Requested: Discussion

11. **Federal Highway and Federal Transit Updates (If needed)**
    Action Requested: Informational

12. **Other Local Agencies Updates**
    Action Requested: Discussion

13. **Next TAC – July 12, 2022 – Hybrid?**
    Action Requested: Discussion

14. **Items from TAC Members or scheduling of future Agenda Items**
    Roundtable Discussion

15. **Adjourn at or before 11:00 am**

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Meeting minutes of the
TRANSPORTATION ADVISORY COMMISSION (TAC)
May 10, 2022
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AGENDA

1. **Call Meeting to Order**
   Chairman: John Adams
   Time of Call: 9:03 a.m.
   MPO Members Present: John Adams, Hannah Haunert, Eva Cosyleon
   TAC Members Present: Wendy Pettit, Aaron Willis, Melanie Turner, Ben Valdez, Scott Hodson, Shawn Winters, Andrew Hayes, Tanis Manseau, Jeff Shaw, Greg Pedroza,
   CAC Members Present: Cheryl Spinuzzi, Don Bruestle
   Others Present: Lachelle Davis, Geoff Guthrie, Macario Torrez, Spencer Dodge, Andy Geleske, Ajin Hu

2. **Self-Introductions and Public Comments (non-agenda items only)**
   Introductions were made for Macario Torrez (City of Pueblo – Traffic Engineering Analyst), Spencer Dodge (Front Range Rail District), and Jeff Shaw (Pueblo Economic Development Corporation - PEDCO).

3. **Approval of Minutes**
   April 12, 2022 Minutes*
   Motion to Approve: Cheryl Spinuzzi
   Second: Melanie Turner
   Unanimous:

4. **TIP/STIP Policy amendment(s) in the MPO and TPR area(s)**
   Public input and comments are being solicited for the Amendments of the FY 2022-2025

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PACOG Transportation Improvement Program (TIP) to include the following project.*
Project Name: Prairie Avenue Improvements
STIP Number: SR27011.001
Project Location and Change: On Prairie Avenue from Northern Ave to Pueblo Blvd.
Re-categorization of funds.

Previous categorization	
Federal Funds:	$ - 0 -
State Matching Funds For construction:	$ 1,300,000.00
Local Matching Funds for construction:	$ 1,300,000.00
TOTAL PROJECT AMENDMENT:	$2,600,000.00
Updated categorization	
Federal Funds:	$ -0-
State Matching Funds for Direct ROW:	$48,000.00
Local Matching Funds for Direct ROW:	$48,000.00
State Matching Funds for Misc Phase:	$191,300.00
Local Matching Funds for Misc Phase:	$191,300.00
State Matching Funds for Design Phase:	$110,000.00
Local Matching Funds for Design Phase:	$110,000.00
State Matching Funds for construction:	$950,700.00
Local Matching Funds for construction:	$950,700.00
TOTAL PROJECT AMENDMENT:	**$2,600,000.00**

This Amendment is scheduled for consideration and discussion at the PACOG Board meeting on Thursday, May 26, 2022, on the 1st Floor Conf. Room of the Pueblo County Department of Emergency Management, 101 West 10th Street, Pueblo, CO at 12:15pm. Due to COVID-19 we request the public participate virtually, seating will be limited and must be scheduled prior to May 19th. Please contact the MPO Manager for any questions.

Motion to Approve: Don Bruestle
Second: Melanie Turner
Unanimous:
There were no public comments. This is a breakdown of the different phases this project will be doing. Wendy Pettit asked if this would be a roll forward, Eva Cosyleon said she thinks so.

5. **Contract for On-call Transportation Planning and Support Services**
   Action Requested: Informational
   This will amend the United Work Program (UPWP). There is a draft R.F.Q., this position will help with traffic modeling and other various work for the whole region. The contract will last 3 years. Don Bruestle asked about the criteria for picking the consultant. Eva Cosyleon said that there will be a scope of work and a scoring criteria. Scott Hobson would like to set up a review community with each jurisdiction to help score each consultant. This will be set up in the next few months.

6. **Vision Map**
   Action Requested: Informational
   Wendy Pettit said that Daniel Chelist has been kind enough to lend his skills to help with the Vision Map/Future Roadway Map. The City and the MPO did meet with Daniel to discuss what is needed in the map. Daniel will go through the 2040 and 2045 Long Range Transportation Plan and figure out what the differences are (delete or modify). This also includes future roadways and classification. Scott Hobson said that this was called the Pueblo Roadway Preservation Plan in the previous Long Range Transportation Plan. This included the classification of roadways.

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7. **Orientation for new City Council Members regarding role/function of MPO & PACOG**
   Action Requested: Discussion
   It was discussed that the MPO will try to do an in-person meeting with TAC and the PACOG board. This will help with identifying what is needed and what can be done within both groups (who can vote, roles, etc.).

8. **PACOG Website – pacog-org.com**
   Action Requested: Informational
   The new website is ready to launch, we did not receive any comments from TAC nor PACOG. The next step is to talk to City IT for a redirect to pacog.net. The TIP Tracker will be updated monthly (color coded- pink is original, blue is amended, and tan is added). There is a section where we post for public comment. The MPO's goal is to keep it clean and simple.

   We eventually will have an interactive map with different layers (Bike/Ped Trail, etc). This website is for everyone.

   Pacog.net is the URL website.

9. **North Front Range/Southwest Chief – David Singer or Spencer Dodge**
   Action Requested: Discussion
   Spencer Dodge said that Southwest Chief through car alternate analysis is underway, they also are working on the methodology reports and existing conditions reports, this will be approved by FRA. The schedule and planning out the stakeholder meeting will be the 1st or 2nd week in June. You can also find more information at https://www.frontrangepassengerrail.com/. The Passenger Rail Commission had their final meeting a few weeks ago with the legislator mandate. The service development Plan is to be published before the ballot institutive. This will happen in the next few months. Cheryl Spinuzzi asked when this will start moving people, Spencer said that they are a few years away. Don Bruestle asked about the ROW acquisition, Spencer said that they do not know which route they are going to take.

10. **Green House Gas Directive**
    Action Requested: Informational
    This policy is in the final stages for approval to the Transportation Commission. There are a few tweaks that need to happen. The draft will also go to State Transportation Advisory Commission (STAC) for approval. Don Bruestle suggested that we should look into this now and not wait until later, have new requirements that include electric charging stations. John Adams said that there are grants out there to help with this. Andrews Hayes said the City is working on a plan to electrify their fleet, other charging infrastructure, and requiring electric charging in new builds.

11. **CDOT Transportation Updates Action**
    Requested: Informational
    Wendy Pettit said that there are quite a few meetings for MMOF. Aaron Willis said that STAC will be talking about SB 260 Enterprises (Clean Transit, Community Access, Bridge and Tunnel, Clean Fleet, and Clean Air). Some of these Enterprises are charged with developing their own 10 Year Plan. GHG Policy is out for approval this month.

12. **Selection of Nomination for Chair and Vice Chair**
    Action Requested: Discussion

In June or July meeting we will want to select a Chair and Vice Chair, Don Bruestle asked what the roles and responsibilities be for these positions, John Adams said that we will get a list together.

13. Federal Highway and Federal Transit Updates (If needed)
Action Requested: Informational
There were no updates.

14. Other Local Agencies Updates
Action Requested: Discussion
Andrew Hayes said that the bid for the Arkansas Trail (Rapid's Place- Kayak Park) was a lot higher than expected and there was only one, this will need to be rescoped and rebid because of the retaining wall (less steep slope), Prairie's IGA has been approved by City Council, Kelly Grisham will send out for the rest of the signatures, Lake Minnequa is still in design and will be completed by August, this is for the 2-year extension for funding. Don Bruestle asked about the 3 roundabouts, Andrew said Adams & Jackson will go out to bid shortly, Eagleridge/Dillon has been awarded, and Lake/Orman was just awarded.

15. Next TAC – June 14, 2022 – Hybrid?
Action Requested: Discussion
We will do hybrid for our next TAC. Wendy Pettit said if we do go back to in person only then they would need 30 days to schedule.

16. Items from TAC Members or scheduling of future Agenda Items
Roundtable Discussion
Roll forwards
Purcell & Hwy 50 W
Safety Study (Hwy 50 B and C)
Joe Martinez Update (July or August)
ADA Priorities
Bylaws – Chair and Vice Chair
MPO & PACOG joint meeting
MMOF

17. Adjourn at or before 11:00 am
John Adams adjourned the meeting at 10:04 a.m.

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Pueblo Regional On-Call Transportation Technical Assistance

NOTICE TO PROFESSIONAL CONSULTANTS REQUEST FOR QUALIFICATIONS (RFQ)

Summary

The City of Pueblo, as the contracted entity providing transportation planning services to the Pueblo Area Council of Governments Metropolitan Planning Organization (PACOG MPO), requests qualified consultants to submit a qualifications statement for on-call technical transportation planning services for PACOG's regional travel demand model, which may also include input on the development of the regional land use model, to ensure data, documents, plans and studies produced are as accurate as possible and are consistent with required federal, state, and regional methodologies and policies.

Scope of Work

- Contract term: 1 year with two (2) successive one-year increments by written acceptance of both parties.
- Land use and travel demand modeling
- Various planning related tasks:
  - Performance measure calculations
  - Visualizations
  - Reporting
  - Updating existing planning documents
  - Travel Demand Modeling/forecasting
  - Plan Amendments
  - GIS
  - Traffic Impact Studies

Qualifications, Knowledge, and Experience

- Travel Demand Modeling
  - Update and/or modify a travel demand model
  - Complete traffic counts
  - TransCAD Travel Demand Software
- FHWA & CDOT Performance Measures calculations and documentation requirements
- Land-use planning modeling
- GIS programs- ArcGIS pro
- Knowledge on how models can be manipulated, represented, and how they can be shared.
- Traffic Impact Studies
- Metropolitan Planning Organization Program Administration and Coordination

Qualifications, Knowledge, and Experience continued

- Public Involvement Activities
- Assist the City/MPO staff with the Implementation of the MPO Long Range Transportation Plan
- Knowledge of Greenhouse Gas (GHG) Emissions standards and reduction strategies
- Provide assistance to City/MPO Staff in the development and ongoing monitoring and updating of the PACOG Transportation Improvement Program
- Assist the City/MPO staff with development of an Area-Wide Highway Safety Plan

Deliverables

- Work is to be completed and submitted to City/MPO electronically in an agreed to format at the time of the task assignment.
- Work will be completed on an as needed basis, timing, and extent of work will be negotiated at the time of the task assignment.
- All work completed will be available for use by City/MPO Staff in planning related documents and for public review.
- Aid on plans, reports, and/or studies that require computer simulation/visualization of corridors, projects, systems, or road networks as needed.
- Project updates and communication reported monthly or as needed.

Deliverables continued

- Provide traffic model as needed and requested by MPO
  - Run project scenario based on projects identified in the 2040 LRTP and 2045 LRTP and as requested by MPO staff and other local planning partners.
  - Refine Travel demand model developed in 2015 as new social/economic data becomes available such as but not limited to 2020 census data.
  - Development of the 2050 regional population forecast
  - Update local transportation system data to reflect change to the future transportation network as modified by local or county government actions.
  - Review Functional Classification and update as necessary based on the new 2020 census data.
  - Update TAZ with 2020 census data and re-configure traffic model
  - Greenhouse gas goals and projects…
- Provide updated GIS data (shape files) to MPO such as:
  - New roadways
  - Proposed roadways
  - New trails/bike routes/bike lanes
  - Create Regional bike plan with updated information
  - Roadway classifications
  - Roadway Realignment

Scoring Factors

Scoring Factor	Available Points
Understanding of City/MPO's desires and general approach to the project as demonstrated in the consultant's project description and scope of work	20
Qualifications of the proposer's staff assigned to this project	20
Proposer's experience with similar projects comparable in type, size, and complexity	20
Demonstrated ability of the proposer to perform high quality work, to control costs and to meet time schedules and clear communication	10
Demonstrated ability of the proposer's team to work effectively together and with governmental agency staff and responsibly manage public funds	10
Project fees- Implementation and annual maintenance	20
Total Points	**100**

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Multimodal Transportation and Mitigation Options Fund (MMOF)

Selected Projects (recommended for approval)

- Northern Avenue Trail Phase 3
  - Requested Amount: $693,494.00
  - Total Funded: $693,494.00 (MMOF Federal Recovery)
- Prairie-Lake Minnequa
  - Requested Amount: $1,022,542.00
  - Total Funded: $1,022,542.00 (MMOF Federal Recovery)
- Westside Trail (Pikes Peak Park) Phase 1 only
  - Requested Amount: $850,000.00 (phase 1 only)
  - Total Funded: $850,000.00 (MMOF State)
- Transit Vanpool
  - Requested Amount: $400,000.00
  - Total Funded: $400,000.00 (MMOF Federal Recovery)
- Joe Martinez Trail Blvd (east) (Purcell to Pueblo Blvd/11th Street)
  - Requested Amount: $2,000,000.00
  - Total Funded:
    - $16,926.00 (MMOF Federal Recovery)
    - $1,452,208.00 (MMOF State)
    - $547,792.00 (Carbon Reduction Program)
- Joe Martinez Trail (west) (Purcell to McCulloch)
  - Requested Amount: $490,906.00
  - Total Funded:
    - $98,181.00 (MMOF Federal Recovery)
    - $392,725.00 (TAP)
- SDS Trail North Park Phase II
  - Requested Amount: $532,151.00
  - Total Funded: $532,151.00 (MMOF Federal Recovery)

Total MMOF (Federal funds): $2,763,294.00

Total MMOF (State Funds): $2,285,282.00

Total Carbon Reductions: $547,792.00

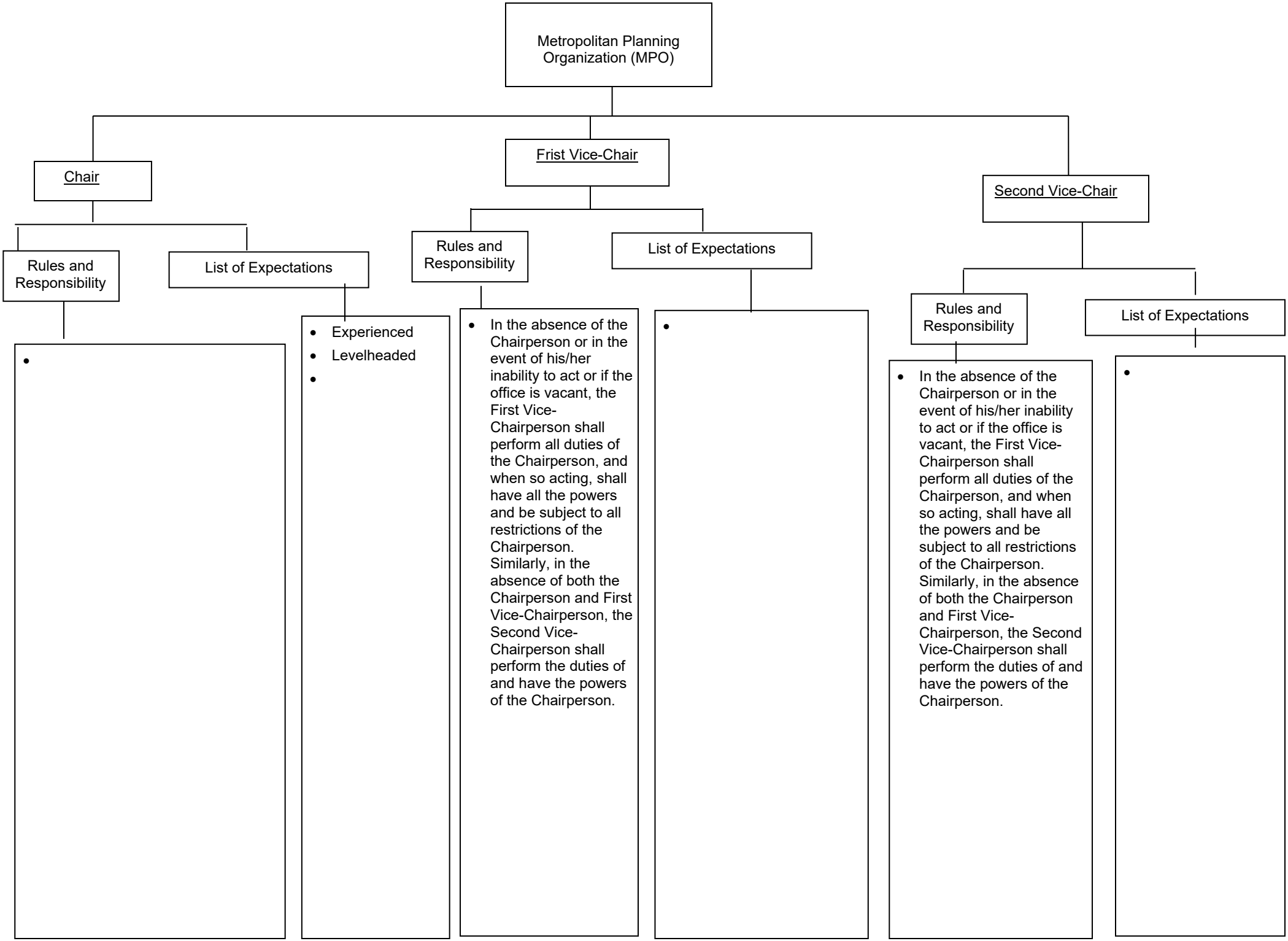
Total TAP: $392,725.00

Total Award Amount: $5,989,093.00

Remaining MMOF balance: $478,012.00

PACOG Goals		Project #1	Project #2	Project #3	Project #4	Project #5	Project #6	Project #7	Project #8	Project #9	Total
Agency		**City of Pueblo**	**City of Pueblo**	**City of Pueblo**	**City of Pueblo**	**City of Pueblo**	**Pueblo Transit**	**Pueblo County**	**Pueblo West Metropolitan District**	**Pueblo West Metropolitan District**	
Project Name		Northern Ave. Trail Ph 3	Prairie-Lake Minnequa	CO State Fair Improvements	Dillon Pedestrian Improvements	Westside Trail (Pikes Peak Park Trail)	Transit Vanpool	Joe Martinez east Trail	Joe Martinez west Trail	SDS Trail North Park Phase II	
Desired Request		$ 693,494.00	$ 1,022,542.00	$ 1,574,074.00	$ 1,544,520.00	$ 1,463,269.00	$ 400,000.00	$ 3,830,000.00	$ 490,906.00	$ 532,151.00	$ 11,550,956.00
Scale/Phase 1		$ 393,494.00	$ 210,710.00	$ 900,000.00	$ 873,000.00	$ 850,000.00	$ 310,000.00	$ 2,000,000.00	$ 640,819.65	$ -	
Scale/Phase 2		$ -	$ 937,254.00	$ 300,000.00	$ -	$ 950,000.00	$ -	$ -	$ 670,851.30	$ 74,371.15	
Scale/Phase 3		$ -	$ -	$ 675,000.00	$ -	$ 75,000.00	$ -	$ -	$ -	$ 72,081.95	
Scale/Phase 4		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 56,745.80	
Scale/Phase 5		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 146,359.80	
Scale/Phase 6		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,358.80	
Scale/Phase 7		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 64,310.90	

	Total MMOF Available											$ 5,526,588.00
Project Name		Northern Ave. Trail Ph 3	Prairie-Lake Minnequa	CO State Fair Improvements	Dillon Pedestrian Improvements	Westside Trail (Pikes Peak Park Trail)	Transit Vanpool	Joe Martinez east Trail	Joe Martinez west Trail	SDS Trail North Park Phase II		
	FED $	$ 693,494.00	$ 1,022,542.00				$ 400,000.00	$ 16,926.00	$ 98,181.00	$ 532,151.00	$ 2,763,294.00	
	State $					$ 850,000.00		$ 1,435,282.00			$ 2,285,282.00	
	MMOF	$ 693,494.00	$ 1,022,542.00	$ -	$ -	$ 850,000.00	$ 400,000.00	$ 1,452,208.00	$ 98,181.00	$ 532,151.00	$ 5,048,576.00	$ 478,012.00
	CARBON Reduction							$ 547,792.00			$ 547,792.00	
	TAP		$ -					$ -	$ 392,725.00	$ -	$ 392,725.00	
	Total funded:	$ 693,494.00	$ 1,022,542.00	$ -	$ -	$ 850,000.00	$ 400,000.00	$ 2,000,000.00	$ 490,906.00	$ 532,151.00	$ 5,989,093.00	


Metropolitan Planning Organization (MPO)
Chair
Rules and Responsibility
•
List of Expectations
• Experienced
• Levelheaded
•
Frist Vice-Chair
Rules and Responsibility
• In the absence of the Chairperson or in the event of his/her inability to act or if the office is vacant, the First Vice-Chairperson shall perform all duties of the Chairperson, and when so acting, shall have all the powers and be subject to all restrictions of the Chairperson. Similarly, in the absence of both the Chairperson and First Vice-Chairperson, the Second Vice-Chairperson shall perform the duties of and have the powers of the Chairperson.
List of Expectations
•
Second Vice-Chair
Rules and Responsibility
• In the absence of the Chairperson or in the event of his/her inability to act or if the office is vacant, the First Vice-Chairperson shall perform all duties of the Chairperson, and when so acting, shall have all the powers and be subject to all restrictions of the Chairperson. Similarly, in the absence of both the Chairperson and First Vice-Chairperson, the Second Vice-Chairperson shall perform the duties of and have the powers of the Chairperson.
List of Expectations
•

A. preside at all meetings of the Committee and shall be eligible to vote on all matters;
B. be responsible for the effective, efficient and timely conduct of the committee's meetings;
C. work closely and coordinate with the assigned PPACG staff liaison person on developing annual objectives of the committee to be communicated to and approved by the Board of Directors;
D. appoint all Chairpersons of subcommittees;
E. serve as an ex-officio non-voting member of all subcommittees created by the committee;
F. be responsible to the PPACG Board of Directors to assure that all subcommittees are accomplishing their objectives;
G. perform such other duties as may be assigned from time to time by the committee or requested by the PPACG staff assigned to the committee; and
H. attend Board of Directors meetings when possible and/or if requested by the Board's chair